



## MEETING OF THE BOARD OF TRUSTEES AUDIT COMMITTEE

### PUBLIC MINUTES

<b>Date</b>	:	Tuesday, 15 October 2019	
<b>Time</b>	:	18:00pm	
<b>Venue</b>	:	Virtual Meeting Conducted	
<b>Present</b>	:	Asha Choolhun [AC]	Trustee
		Mohammed Mamun [MM]	Trustee
		Phillip Minns [PM]	Trustee
<b>Apologies</b>	:		
<b>In attendance</b>	:	Tom Canning [TC]	Chief Executive Officer
		Sarah Lack [SL]	Deputy CEO and Headteacher of Cleves
		Steven Lock [SGL]	Chief Finance and Operating Officer

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#### 1. MEETING OPENING

1.1 This meeting was conducted virtually with SGL acting as Clerk.

#### 2. DECLARATION OF INTERESTS, PECUNIARY OR OTHERWISE IN RESPECT OF ITEMS ON THE AGENDA

2.1 There were no declarations of interest in respect of the items of the agenda.

#### 3. CONSTITUTION AND MEMBERSHIP LIST

3.1 This item was deferred until the next meeting.

3.2 This item was deferred until the next meeting.

#### 4. PUBLIC MINUTES OF THE PREVIOUS COMMITTEE MEETING AND ACTIONS ARISING

4.1 As this is the first meeting there are no previous minutes.

#### 5. MAIN BUSINESS

5.1 The committee noted the Risk Register circulated by the Chief Finance and Operating Officer and having felt that it was substantial and covers all key areas **AGREED** to recommend it to the full Board for formal ratification.

5.2 The Committee **AGREED** that it was an appropriate time to have each Local Governing Board to undergo a governance review with reports coming back to this committee.

CHAIRS SIGNATURE

DATE

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**6. STANDING ITEMS**

6.1 No Item to report.

**7. ANY OTHER URGENT BUSINESS**

7.1 No urgent business was tabled or discussed.

**8. DATE, TIME AND VENUE OF NEXT MEETING**

8.1 The date of the next Audit Committee will be held on **Monday, 16 December 2019** at **6:30pm** at **Tollgate Primary School, Barclay Road, London E13 8SA.**



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CHAIRS SIGNATURE

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DATE